

National Construction Council



Course on Construction Contract Administration

BANK OF TANZANIA TRAINING INSTITUTE - MWANZA: 28TH OCTOBER to 1ST NOVEMBER 2019

A Tool to Ensure Successful Completion of Construction Projects

The National Construction Council is organizing a five days course (28th October To 1st November, 2019) on Construction Contract Administration in MWANZA.

The Objective of the course is to help participants understand the administration of construction contracts so as to ensure successful completion of projects.

The Course Content: Management of Pre-Contract Phase (An overview of procurement process, drafting of contract document), Key Rights and obligations of the parties (from various contract forms, site meeting, progress reports), Risk management (best practices, Site possession and mobilization, Time management, Cost control and management, Quality management, Claims management, Contract closure and Disputes resolution techniques and CASE STUDIES.

After attending the course, participants will be equipped with knowledge and skills in;

- Preparation of contract documents
- Understanding the rights and obligations of contracting parties
- Preparation and evaluation of claims and Management of construction risks
- Understanding of aspect of Project Management (Scope, Time, quality management and Cost control management)
- Commissioning and contract closure
- Management of disputes

Venue: The course will be conducted at the BANK OF TANZANIA TRAINING INSTITUTE - Mwanza

Duration: The course will run for five days from 28th October to 1st November, 2019. Each day the course will start at 8.30 AM.

Participation to the course is open to all those who are interested in acquiring or sharpening their skills in administration of construction contracts including Architects, Engineers, Estate Managers, Quantity Surveyors, Lawyers, Contractors, Procurement Officers, Public and Private Clients and other professionals.

The Course Fee is TShs. 750,000.00 per participant. The fee will cover expenses for lunch, mid-break refreshments and course notes. Participants should make own travel and accommodation arrangements. Payments should be made through the NATIONAL CONSTRUCTION COUNCIL account No. 20601100002, NMB. Early booking and confirmation is essential.

NB: Please make your booking and Payment before 23rd October 2019

Certificate of attendance will be provided to the participants together with professional development points (CPD, PDU etc)

National Construction Council

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